



**Executive Committee  
Meeting Minutes  
January 8, 2025**

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A meeting of the Executive Committee of the Board of Trustees was held on January 8, 2025.

Committee members present: George Soule, Chair; Dawn Erlandson, Vice Chair; Tim Huebsch, Treasurer; Jay Cowles, Jim Grabowska, Roger Moe, Cheryl Tefer

Committee members absent: None

Other board members present: Christopher Richter, Kathy Sheran

Staff present: Scott Olson, Chancellor; Kari Campbell, Executive Director

The meeting materials are available [here](#).

Chair Soule called the meeting to order at 8:01 a.m.

**Agenda Item 2: Minutes of November 7, 2024**

Chair Soule asked if there are any changes or amendments to the minutes. Chair Soule asked for a motion to approve the minutes. Trustee Moe made the motion and Trustee Grabowska provided a second.

A roll call vote was conducted, and the minutes were approved unanimously.

**Chancellor's Updates**

Chair Soule and Trustees,

Happy New Year! My remarks will be brief. We are ready to start our Media Swing next week in Moorhead, followed by our series of Legislative Breakfasts to take place in February and March. We will get breakfast dates trustees so that they can decide which to attend. As always, we continue to maintain and build relationships, as well as continue working with campuses to keep in touch with legislature to keep our messaging strong.



### **Chair's Update**

Happy New Year! We have an ambitious schedule this coming semester, starting with our next Board meeting on January 28th and 29th. This will be a joint Leadership Council/Board meeting at Metro State.

### **Agenda Item 5 & 6: FY2025 Board Operating Budget Update and Governance Document Review**

Chair Soule invited Executive Director Kari Campbell to provide updates on both the FY2025 Board Operating Budget and Governance Document Review. Executive Director Campbell noted that a meeting topics spreadsheet was provided for reference in today's packet. Executive Director Campbell stated that the budget is at 58% spent, which is on-track. This is because of the heavy travel expenses associated with September and October.

There was a brief discussion about Governance Document Review. Some trustees already provided input for incorporation. Chair Soule asked that any additional comments be communicated to Executive Director Campbell directly at this point. Revisions will be made and redistributed to trustees for additional review.

This being an informational item, there was no vote taken.

### **Agenda Item 7: Proposed Committee Charter Revision: Outreach and Engagement Committee**

Chair Soule invited Chief Marketing and Communications Officer Noelle Hawton to give a summary of the proposed changes to the charter.

Chair Soule asked for a motion to approve the proposed revisions. Trustee Huebsch made the motion and Trustee Cowles provided a second.

A roll call vote was conducted, and the changes were approved unanimously.

### **Agenda Item 8: Legislative Update**

Chair Soule invited Special Assistant to the Chancellor for Government Relations Bernie Omann to give an update on legislative status.

This being an informational item, there was no vote taken.

### **Agenda Item 9: POST Board Changes Update**

Chair Soule invited Senior Vice Chancellor Satasha Green-Stephen to give a summary of the latest updates with the POST Board following discussion at the November Board meeting. The next meeting with the POST Executive Director will focus on how to move forward to meet the needs of all parties. We will get an update of this meeting at our January 28th and 29th Board meeting.

This being an informational item, there was no vote taken.

Chair Soule then asked about the possibility of getting a NextGen update. Vice Chancellors Bailey and Davis provided brief updates. Things are moving ahead on schedule and the focus remains on fixing the same Human Resource and Finance issues that have been discussed this year. They are now fully moving into student module implementation.

**Adjournment**

Chair Soule adjourned the meeting at 8:58 a.m.